

Dear Parents and Guardians,

Hello! My name is Rita Scott and I will be your child's teacher this year. Before the year gets underway, I'm taking this opportunity to let you know how thrilled I am that your Pre-K child will be in my classroom for the 2022-2023 school year. This is my 34th year of teaching and my 21st year at Robins K-8. I have had experience teaching grades 1-5 and have also been a teaching librarian for one year.

Our first day of instruction will be Monday, August 15th. I will be calling each family to arrange a time as there is a small packet that needs to be filled out and I need to make a copy of your child's immunizations. So, please be sure that those are up to date.

You will be required to sign your child in and out each day. The county does not allow for older siblings under the age of 18 to just pick them up from the classroom or dismissal area. Only those adults listed on the emergency paperwork may pick up your child. We may need to ask for identification if we are in doubt. This is for your child's safety, so please don't take it personally. There are many rules to follow for the county to operate a preschool.

My office hours are from 7:30-3:05 p.m. You can reach me at rita.scott@tusd1.org. Sometimes, I may need to call you from a restricted phone number. If that is the case, I will send you an email to give you a head's up so you may answer it. **Please be sure that the school office has the most recent contact information for you (phone number and email addresses).**

I'd appreciate it if you would check your emails as often as you can, as information may be coming at a rapid pace at times, and I want to make sure I inform you as soon as I can. I will also see you at Parent Pick-Up in the mornings and afternoons. I look forward to working with you this year and supporting you to the best of my ability. Please don't hesitate to reach out to me should you need something. I will answer you as quickly as I can.

Thank you for your support, understanding, and cooperation. ☺

Sincerely,

Mrs. Scott