



Tucson Unified School District
Robins K8 School
3939 N. Magnetite Lane
Tucson, Arizona 85745
(520) 908-4300 Fax (520) 908-4301
Chandra Thomas, Principal
Kristy Melendez, Office Manager



July 11, 2022

Dear Families of Robins K-8 School,

Welcome to the 2022-2023 school year! I hope your summer was safe and you found some excitement and had some fun. I want to WELCOME all new students and families to Robins K-8 and welcome back our returning students! It's a great place to be! Thank you for saying "YES" to Robins K-8! As students are getting ready for their physical return to the school, please know that we are preparing for their arrival.☺ I've also included a letter of introduction from our new Dean of Students, Ms. Felicia Chew. Here are a few reminders for you:

1. **School starts IN PERSON on Thursday, August 4th @ 7:45 a.m.**
 - a. Supervision will be provided on campus at 7:15 a.m. *Please remember that before 7:15 a.m. your child (ren) should not be on campus for safety reasons.*
 - b. Kindergarten students will be dropped off and picked up at the purple kinder gate at the front parking lot by their classrooms.
 - c. 1st – 5th grade students are dropped off and picked up at the main playground.
 - d. 2nd - 5th grade students will line up at 7:40 a.m. on the playground and 1st grade students line up on the west cafeteria patio. Teachers will have signs so that students will know where to line up.
 - e. K-5 students will receive a color-coded NAME CARD for parents to display in their windows for quicker/smoothier pick up during the 2nd week of school.
 - f. 6th-8th grade students will wait in the middle school courtyard until the 7:40 a.m. bell and then proceed to their first class.
2. School ends for K-5 at 2:00 p.m. (Mon, Tue, Thurs., Fri.) and at 1:00 pm on Wednesday.
3. School ends for Middle School at 2:45 p.m. (Mon, Tue, Thurs., Fri.) and 1:00 p.m. on Wednesday.
4. There will only be ONE bus pick up time from the school. Due to the different ending times between K-5 students and middle school students, we will only provide supervision for those students that are waiting for the bus and they must remain at school until the busses arrive at 2:45 p.m. Mon, Tue, Thur, Friday. Our monitoring staff will provide supervision for BUS students only. All other students in K-8 must be picked up at their designated dismissal.

5. Breakfast and lunch are only FREE or REDUCED price to those students that qualify for free/reduced lunch. We encourage all parents to complete an application as this supports the Title 1 budget allocations that our school utilizes to support reading and math.

MILK = \$0.50	Breakfast	Lunch
Elementary (K-5)	\$1.50	\$2.50
Middle School (6-8)	\$1.75	\$3.00

Here is the link to the online application: <https://mealapp.tusd1.org/>

6. Please see the enclosed information regarding immunizations. If you have questions, please give our school nurse, Mrs. Alexis Cortez or our health assistant, Ms. Brianna Carrizoza a call at 908-4317.
7. After school care- KIDCO. Yes, we will be offering afterschool care through KIDCO. I have enclosed their flyer and website information. Please register through their website for KIDCO at Robins K-8.
8. Transportation- If your child is scheduled to take the school bus to and/or from school, please ensure that you have registered them through ParentVue on your registration account. Please call TUSD Transportation at 520.225.4800 to confirm that your child has a route and is scheduled for pick up/drop off. Your child will need a Bus Pass before the first day of school. Please bring your child to the school on July 29th to take a photo for their Bus pass ID between 12:30 – 2:00 p.m.
9. **General School Safety & Health Protocols:**
 - a. We are committed to keeping our students and staff safe and maintaining healthy school environment. We ask that parents, guardians, and family members remain in their vehicles during drop off and pick up, or park your vehicle and escort your child to the designated gates. We are asking that you remain on the outside of our fencing to ensure that we keep the number of people on campus limited.
 - b. You are welcome to volunteer in the school and classroom. We ask that you pre-arrange this with the teacher or school. Volunteers will be able to begin as early as August 22nd, as this will allow the teachers and the school time to settle into our routines and connect with our students. There are specific requirements for authorization to volunteer, please contact the front office for the specifics.
 - c. Masks are not required depending on the spread of the virus. This will be dictated by the district in collaboration with Pima County Health.
 - d. We will continue to have masks available for students if requested. All classrooms and common areas will have access to hand sanitizer. We will also work to create social distancing where and when possible. We ask that you send a reusable or a disposable water bottle with your child daily, especially on extremely hot days.
 - e. We will not permit parents, families, or guardians to wait for their child(ren) in the hallways, foyers or front office for safety reasons. The office area will be for those needing to pick up their child(ren) earlier than dismissal for appointments. If you need to pick up your child early, we ask that you give us a call so that we can have your child ready for you to pick up at the front office.

It is very important that your children are on time each day. Tardiness is not acceptable and has a negative impact on their learning. The bell for students to line up, rings at 7:40 a.m. Teachers begin to walk students in at 7:43 a.m. Start of school bell rings at 7:45 a.m. and a tardy bell at 7:47 a.m. Students are considered tardy after the 7:47 a.m. bell daily. All tardy students must sign in at the front office and receive a tardy admit slip to class. Please see enclosed information from TUSD on how attendance and office procedures are followed for tardiness and absences as required by A.R.S. (Arizona Revised Statutes). Parents will need to accompany their child into the building to sign them in after 7:47 a.m. for security purposes. If your child will be absent please call Ms. Kayla Acosta, the attendance technician @ 908-4313 or Ms. Kristy Melendez, the office manager @ 908-4300 or email us at Kayla.Acosta@tusd1.org or Kristy.Melendez@tusd1.org.

Safety is always a priority at Robins K-8. Please remember that all doors to the school including the front office and perimeter gates will be locked during the school day. Please remember to use the appropriate drop off and pick up areas located at the east and west parking lots. There are two lanes of traffic. The inner lane is for pick up/drop off and the outer lane is for exiting the area. Please remind students to use the marked crosswalk areas.

We also ask that you follow all designated parking, and no parking area signs. Our parking signs require that you stay in your vehicle during drop off/ pick up for safety of the students and effective traffic flow. At dismissal all students will be escorted to the designated pick-up area (west parking lot for 1st-5th, kinder @ purple gate, 6th-8th at middle school gate). Please adhere to the posted **HANDICAP** parking signs or marked spaces, as they are not open spots for drop off or parking without appropriate permits on your vehicle.

All of us here at Robins K-8 are committed to providing the best education for your students. We need your involvement, ideas, and support. Feel free to call me at 908-4300 or email me at Chandra.Thomas@tusd1.org. You can stay informed about our school and upcoming events by visiting our website at <https://robinsk8.tusd1.org/>.

Below are our important dates and events:

- ★ On Friday, July 29th, from 11:00 a.m. to 12:30 p.m. we will host MIDDLE SCHOOL Orientation only for **6th grade or NEW middle school students** and schedule selection/pick-up. The schedule is enclosed for middle school parents.
- ★ On Friday, July 29th from 12:30-2:00 p.m., we will provide Bus Pass ID's to those students routed to take the bus to and/or from school. Student must be present, as a photo is required for the bus pass.
- ★ On Tuesday, August 2nd, it is "MEET YOUR TEACHER" day. This event will take place from 9-11 a.m. This is the perfect time to meet your teacher and to drop off any supplies that you may have picked up for the classroom over the summer. ☺
- ★ On Thursday, August 4th "**New** Parents to Robins K-8 Meet and Greet" in the Library, shortly after the start of school, we will make an announcement on our speaker system.
- ★ Back to School Night (a.k.a Open House) is TBD. This event will take place in the mid-late August.
 - Summer hours =The front office is open daily for registration from 7a.m. – 1p.m.
 - Regular school hours= The front office is open 7am-3:30 p.m.

Sincerely,

See you on the first day of school: *Thursday, August 4th*

Mrs. Chandra Thomas

