



Tucson Unified School District
Robins K8 School
3939 N. Magnetite Lane
Tucson, Arizona 85745
(520) 908-4300 Fax (520) 908-4301
Chandra Thomas, Principal
Kristy Melendez, Office Manager



July 10, 2024

Dear Families of Robins K-8 School,

Welcome to the 2024-2025 school year! I hope your summer was safe and you found some excitement and had some fun. I want to WELCOME all new students and families to Robins K-8 and welcome back our returning students! It is a great place to be! Thank you for saying "YES" to Robins K-8! As students are getting ready for their physical return to the school, please know that we are preparing for their arrival.☺ Here are a few reminders for you:

1. **School starts on Thursday, August 1st @ 7:45 a.m.**
 - a. Supervision will be provided on campus at 7:15 a.m. *Please remember that before 7:15 a.m. your child (ren) should not be on campus for safety reasons.*
 - b. Kindergarten students will be dropped off and picked up at the purple kinder gate at the front parking lot by their classrooms.
 - c. 1st – 5th grade students are dropped off and picked up at the main playground.
 - d. 2nd - 5th grade students will line up at 7:40 a.m. on the playground and 1st grade students line up on the west cafeteria patio. Teachers will have signs so that students will know where to line up.
 - e. K-5 students will receive a color-coded NAME CARD for parents to display in their windows for quicker/smoothier pick up during the 1st full week of school.
 - f. 6th-8th grade students will wait in the middle school courtyard until the 7:40 a.m. bell and then proceed to their first class.
2. School ends for K-5 at 2:00 p.m. (Mon, Tue, Thurs., Fri.) and at 1:00 pm on Wednesday.
3. School ends for Middle School at 2:45 p.m. (Mon, Tue, Thurs., Fri.) and 1:00 p.m. on Wednesday.
4. There will only be ONE bus pick up time from the school, due to the different ending times between K-5 students and middle school students. We will only provide supervision for those students that are waiting for the bus and must remain at school until the busses arrive at 2:45 p.m. Mon, Tue, Thurs, Friday. Our monitoring staff will provide supervision for BUS students only. All other students in K-8 must be picked up at their designated dismissal.

5. Breakfast and lunch are only FREE for all students enrolled in all 87 TUSD schools! Visit the [District Food Services website](#) where you can find the monthly meal calendar.
6. Please see the enclosed information regarding immunizations. If you have questions, please give our school nurse or our health assistant, a call at 908-4317.
7. After school care- KIDCO. Yes, we will be offering afterschool care through KIDCO. Please register through their website for KIDCO at Robins K-8. 8 a.m. at [EZEReg.com](#), or you can call 520-791-5912.
8. **General School Safety & Health Protocols:**
 - a. We are committed to keeping our students and staff safe and maintaining healthy school environment. We ask that parents, guardians, and family members remain in their vehicles during drop off and pick up or park your vehicle and escort your child to the designated gates. We are asking that you remain on the outside of our fencing to ensure that we keep the number of people on campus limited.
 - b. You are welcome to volunteer in the school and classroom. We ask that you pre-arrange this with the teacher or school. Volunteers will be able to begin as early as August 26th, as this will allow the teachers and the school time to settle into our routines and connect with our students. There are specific requirements for authorization to volunteer, please contact the front office for the specifics.
 - c. Our SRO (School Safety Officer) provided to us through the Pima County Sheriff's Office will be present at school as often as possible to support all students, staff and parents with a safe school environment.
 - d. We will continue to have masks available for students if requested. All classrooms and common areas will have access to hand sanitizer. We ask that you send a reusable or a disposable water bottle with your child daily, especially on extremely hot days.
 - e. We will not permit parents, families, or guardians to wait for their child(ren) in the hallways, foyers, or front office for safety reasons. The office area will be for those needing to pick up their child(ren) earlier than dismissal for appointments. If you need to pick up your child early, we ask that you give us a call so that we can have your child ready for you to pick up at the front office.
 - f. Please review the enclosed flyer regarding *Birthday Celebrations* at school and our protocols and procedures.

It is very important that your children are on time each day. Tardiness is not acceptable and has a negative impact on their learning. The bell for students to line up, rings at 7:40 a.m. Teachers begin to walk students in at 7:43 a.m. Start of school bell rings at 7:45 a.m. and a tardy bell at 7:47 a.m. Students are considered tardy after the 7:47 a.m. bell daily. All tardy students must sign in at the front office and receive a tardy admit slip to class. Please see enclosed information from TUSD on how attendance and office procedures are followed for tardiness and absences as required by A.R.S. (Arizona Revised Statutes). Parents will need to accompany their child into the building to sign them in after 7:47 a.m. for security purposes. If your child will be absent please call Mrs. Kayla Nieto, the attendance technician @ 908-4313 or Ms. Kristy Melendez, the office manager @ 908-4300 or contact [Kayla Nieto](#) or [Kristy Melendez](#) by email.

Safety is always a priority at Robins K-8. Please remember that all doors to the school including the front office and perimeter gates will be locked during the school day. Please remember to use the appropriate drop off and pick up areas located at the east and west parking lots. There are two lanes

of traffic. The inner lane is for pick up/drop off and the outer lane is for exiting the area. Please remind students to use the marked crosswalk areas.

We also ask that you follow all designated parking, and no parking area signs. Our parking signs require that you stay in your vehicle during drop off/ pick up for safety of the students and effective traffic flow. At dismissal, all students will be escorted to the designated pick-up area (west parking lot for 1st-5th, kinder @ purple gate, 6th-8th at middle school gate). Please adhere to the posted **HANDICAP** parking signs or marked spaces, as they are not open spots for drop off or parking without appropriate permits on your vehicle.

All of us here at Robins K-8 are committed to providing the best education for your students. We need your involvement, ideas, and support. Feel free to call me at 908-4300 or [contact me by email](#). You can stay informed about our school and upcoming events by visiting our [school website](#). Please join our PTO 2024, [email Robins' PTO](#) to receive updates and other information.

Below are our important dates and events:

On Wednesday, July 26th between 9:15 a.m. to 11:15 a.m. by grade level, we will host MIDDLE SCHOOL Orientation only for **all 6th, 7th & 8th students**, and schedule selection/pick-up. *The schedule is enclosed for middle school parents.*

On Wednesday, July 31st, it is "MEET YOUR TEACHER" day. This event will take place from 9-11 a.m. This is the perfect time to meet your teacher and to drop off any supplies that you may have picked up for the classroom over the summer. 😊

On Thursday, August 1st "PTO's Meet & Greet for **New** Parents to Robins K-8" in the library, shortly after the start of school, we will make an announcement on our speaker system.

Back to School Night (a.k.a. Open House) will be in August. More information will come later.

- **Summer hours =The front office is open daily for registration from 8 a.m. – 1p.m.**
- **Regular school hours= The front office is open 7am-3:30 p.m.**

See you on the first day of school: **Thursday, August 1st!**

Sincerely,

Mrs. Chandra Thomas

